

# FAREHAM

BOROUGH COUNCIL

## AGENDA

### LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL

**Date:** Wednesday, 6 June 2018

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford  
S Dugan  
J M Englefield  
M J Ford, JP  
Mrs K K Trott

**Deputies:** K A Barton  
R H Price, JP



**1. Apologies for Absence**

**2. Minutes (Pages 5 - 8)**

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 07 March 2018.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures or Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Citizen Advice Fareham (Pages 9 - 10)**

To receive a presentation by the Citizens Advice Fareham on the services they provide in the Borough.

**7. Induction to Portfolio Services (Pages 11 - 12)**

To receive a presentation from the Head of Leisure and Corporate Services on an induction to the Leisure and Community Portfolio services.

**8. Review of Work Programme (Pages 13 - 16)**

To consider a report by the Head of Leisure and Corporate Services which reviews the Panel's proposed Work Programme for 2018/19.



P GRIMWOOD  
Chief Executive Officer  
Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
29 May 2018

**For further information please contact:**  
**Democratic Services, Civic Offices, Fareham, PO16 7AZ**  
**Tel:01329 236100**  
**[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

**Date:** Wednesday, 7 March 2018

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

Mrs C L A Hockley (Chairman)

Mrs L E Clubley (Vice-Chairman)

**Councillors:** Mrs S M Bayford, M J Ford, JP, Ms S Pankhurst, D L Steadman  
and Mrs K K Trott

**Also Present:** Miss S M Bell (Executive Member for Leisure and Community)



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence received at this meeting.

**2. MINUTES**

It was AGREED that the Minutes of the Leisure and Community Policy Development and Review Panel held on the 17 January 2018 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS**

In accordance with the Standing Orders and the Council's Code of Conduct, Councillor Mrs S M Bayford declared a Personal interest for Minute 6 – Fareham and Holly Hill Leisure Centre Performance Review, as her daughter works at Holly Hill Leisure Centre.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. FAREHAM AND HOLLY HILL LEISURE CENTRE PERFORMANCE REVIEW**

Councillor Mrs S M Bayford declared a personal interest on this item as her daughter works at Holly Hill Leisure Centre.

The Panel received a presentation from Ian Cook, Ryan Grant and Nigel Ashton from Everyone Active. The presentation gave an overview of Everyone Active, then moving onto cover in more detail information about the Fareham and Holly Hill Leisure Centres, including: -

- Investment & Maintenance
- Attendance & Demographics
- Branding & Communication
- Community Engagement

The presentation also highlighted to Members the awards and achievements that both Everyone Active and Fareham Leisure Centres have received, including the Fareham Leisure Centre receiving a Quest Outstanding accreditation.

At the invitation of the Chairman the Executive Member for Leisure and Community addressed the Panel to congratulate the Everyone Active teams on behalf of the Council, for their continued hard work and excellent customer service.

The presentation has been appended to these minutes.

It was AGREED that Everyone Active be thanked for their informative presentation.

## **7. ANNUAL PRESENTATION FROM THE HAMPSHIRE CULTURAL TRUST**

The Panel received a presentation from Paul Sapwell, Operations Manager for the Hampshire Cultural Trust and Cerian Gale, Community Museum Manager at Westbury Manor Museum.

The presentation was delivered in two parts: -

Firstly, Paul Sapwell addressed the Panel to deliver his presentation highlighting the work of the Hampshire Cultural Trust, giving a general overview of the trust and its facilities across Hampshire.

Next Cerian Gale delivered her presentation to the Panel, providing a detailed update into the Westbury Manor Museums performance, right from the delivery of the refurbishment project to a looking ahead to the development of the venue in 2018/19.

The presentations have been appended to these Minutes

It was AGREED that Pail Sapwell and Cerian Gale be thanked for their informative presentations.

## **8. VERBAL UPDATE ON THE CAMS ALDERS VISION**

The Panel received an update from the Head of Leisure and Corporate Services on the Cams Alders Vision.

The update informed Members of the current work taking place to move forward with a vision for Cams Alders, with the hope of a report being brought to the Panel towards the end of this year.

It was AGREED that the Head of Leisure and Corporate Services be thanked for her update to the Panel.

## **9. REVIEW OF COMMUNITY FACILITIES**

The Panel received a presentation from the Leisure and Community Manager reviewing the Community Facilities across the Borough.

The presentation gave an overview of the Fareham Borough Council community buildings, including; the facilities that these locations provide, the investments that have been made to these facilities and the ongoing help and support that they receive from both the Council and other organisations such as One Community.

The presentation also highlighted the success of the annual Health Checks which started last year and how these have helped Council staff to engage with community teams.

The presentation has been appended to these Minutes.

It was AGREED that the Leisure and Community Manager be thanked for her presentation.

**10. FINAL REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT 2018/19.**

The Panel received a report by the Head of Leisure and Corporate Services on the Panels Work Programme.

It was AGREED that the Panel: -

- (a) review the outcome of its work programme for the current year 2017/18;  
and
- (b) submit the agreed Work Programme for 2018/19 to Council.

(The meeting started at 6.00 pm  
and ended at 8.16 pm).

# FAREHAM

## BOROUGH COUNCIL

### **Presentation to Leisure and Community Policy Development and Review Panel**

**Date:** 06 June 2018  
**Report of:** Head of Leisure and Corporate Services  
**Subject:** CITIZEN ADVICE FAREHAM

#### **SUMMARY**

This presentation is to provide an overview to Members of all the work that Citizens Advice Fareham carry out within the Fareham Borough.

#### **RECOMMENDATION**

Members are now invited to note the contents of the presentation.





# FAREHAM

## BOROUGH COUNCIL

### **Presentation to Leisure and Community Policy Development and Review Panel**

**Date:** 06 June 2018  
**Report of:** Head of Leisure and Corporate Services  
**Subject:** INDUCTION TO PORTFOLIO SERVICES

#### **SUMMARY**

Officers will provide the Panel with a presentation outlining the service areas falling within the Leisure and Community Portfolio.

#### **RECOMMENDATION**

Members are now invited to note the contents of the presentation.



# FAREHAM

## BOROUGH COUNCIL

### **Report to Leisure and Community Policy Development and Review Panel**

**Date:** 06 June 2018

**Report of:** Head of Leisure and Corporate Services

**Subject:** REVIEW OF WORK PROGRAMME 2018/19

#### **SUMMARY**

At its meeting on 07 March 2018, the Leisure and Community Policy Development and Review Panel agreed to a draft Work Programme for 2018/19. This programme was subsequently submitted to and noted by the Council on 26 April 2018.

#### **RECOMMENDATION**

Members are now invited to: -

- (a) review and agree the Work Programme for 2018/19; and
- (b) as appropriate, add to the programme any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel.

## **INTRODUCTION**

2. At the last meeting of the Panel on 07 March 2018, members agreed a draft Work Programme for 2018/19 which was subsequently submitted and noted by the Council at its meeting on 26 April 2018.

## **RISK ASSESSMENT**

3. There are no significant risk considerations in relation to this report

## **CONCLUSION**

4. Members are now invited to: -

- (a) review and agree the proposed Work Programme for 2018/19; and
- (b) as appropriate, add to the draft programme any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel.

## **APPENDIX A – Proposed Work Programme for 2018/19**

### **Background Papers:**

None

### **Reference Papers:**

Leisure and Community Policy Development and Review Panel - 07 March 2018 – Minutes

Committee Work Programmes 2018/19 to Council – 26 April 2018 – Agenda item - 16

### **Enquiries:**

For further information on this report please contact Lindsey Ansell. (Ext 4467)

**WORK PROGRAMME FOR 2018/19 - LEISURE AND COMMUNITY POLICY  
DEVELOPMENT AND REVIEW PANEL**

<b><u>Meeting dates for 2018/19</u></b>	
06 June 2018	<ul style="list-style-type: none"> <li>• Review of the Work Programme 2018/19</li> <li>• Overview of the Leisure and Community Portfolio</li> <li>• Citizen Advice Fareham Presentation</li> </ul>
25 July 2018	<ul style="list-style-type: none"> <li>• Review of the Work Programme 2018/19</li> <li>• Ferneham Hall</li> <li>• Cams Alders Vision Update</li> <li>• Titchfield Country Park Update</li> </ul>
05 September 2018	<ul style="list-style-type: none"> <li>• Review of the Work Programme 2018/19</li> <li>• Members Tour – Leisure and Community Facilities</li> <li>• One Community Presentation</li> <li>• Community Grants Update</li> </ul>
07 November 2018	<ul style="list-style-type: none"> <li>• Review of the Work Programme 2018/19</li> <li>• Solent Relate Annual Presentation</li> <li>• Shopmobility Presentation</li> <li>• Leisure Events Update</li> </ul>
23 January 2019	<ul style="list-style-type: none"> <li>• Preliminary overall review of Work Programme for 2018/19 and draft 2019/20.</li> <li>• Y-Services Review Presentation</li> </ul>
06 March 2019	<ul style="list-style-type: none"> <li>• Final review of Work Programme for 2018/19 and draft 2019/20.</li> <li>• Leisure Centres Performance Review Presentation</li> <li>• Hampshire Cultural Trust Review Presentation</li> </ul>
<b>Unallocated items</b>	<ul style="list-style-type: none"> <li>• Holly Hill Catering Facilities</li> <li>• Festive Lights</li> </ul>

